

## TENANT APPLICATION

Please complete and fax this form to Wonga together with **any** of the following **proof of residential address (P O Box is insufficient)** at **0865654110** or e-mail: [renting@wongantshinga.com](mailto:renting@wongantshinga.com):

Proof	Tick ( ✓ )
Utility Bill (< 3 months old)	
Short-term insurance document (< 12 months old)	
Body corporate / Share block correspondence (< 12 months old)	
Valid motor vehicle licence or TV licence	
Telkom account (< 3 months old)	
Letter on official university letterhead confirming student place of residence	
SARS tax return (< 12 months old)	
Affidavit from another individual who shares the address	
Other (please specify)	

Address of Rental Property applied for: **Door \_\_\_ Pavilion Heights, Logan Avenue, Highveld, 0169**

**For how long do you want to stay at this unit? (Please tick the appropriate period-take note of the advert price though)**

**12 months\_\_**

Monthly rental (if blank, please insert as per advert)

**R\_\_\_\_\_ .00**

Security deposit (Section 5 of the Rental Housing Act, No 50 of 1999.

**R\_\_\_\_\_ .00**

What is the major reason for you to want to stay in this unit?

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Insert the date when you want to move in (take note of the availability of the unit-see advert or speak to Wonga)

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Other charges: Bank Charges 3% pm if you are not paying by debit order or Internet Transfer! Plus, Application Fee = R 237\* (Payable in advance – once off (see banking details below)) – This is used to pay credit profile (you are welcome to submit your own latest credit profile) + Admin Charge and Contract (R 261.00 – once off) + Printing Costs = R52.00 (once off) + Monthly Statement Fee = R21.30 pm (you can choose not receive statements) + Copy of house rules (R3.63 – once off).

\*Banking Details for Application Fee: Bank: Absa, Account Holder: L Ntshinga, Account No.: 9043548565, Branch Code: 632005. Send POP to [renting@wongantshinga.com](mailto:renting@wongantshinga.com). Thank you in advance.

**APPLICANT**

Full name as per ID document \_\_\_\_\_

Id Number (*certified copy must be attached*) \_\_\_\_\_

Present address (proof of residence – see proof above) \_\_\_\_\_

Code \_\_\_\_\_

Telephone (h) \_\_\_\_\_ Telephone (W) \_\_\_\_\_

Cellphone \_\_\_\_\_ Fax No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Employer details**

Name of present employer (*salary advise / payslip must be attached (< 3 months old)*)  
\_\_\_\_\_

Employer Address: \_\_\_\_\_

Position/Job Title \_\_\_\_\_

Start Date: \_\_\_\_\_ Monthly Income (net salary please) R \_\_\_\_\_

**Spouse**  
Full Name \_\_\_\_\_

Id Number (*certified copy must be attached*) \_\_\_\_\_ Marriage date \_\_\_\_\_

**Employer details of spouse**

Name of present employer (*salary advise / payslip must be attached (< 3 months old)*)  
\_\_\_\_\_

Employer Address (spouse) \_\_\_\_\_

Position held \_\_\_\_\_

Start Date \_\_\_\_\_ Monthly income \_\_\_\_\_

**Current landlord**

Name \_\_\_\_\_

Telephone \_\_\_\_\_ Rental amount \_\_\_\_\_

Date moved in \_\_\_\_\_ Date moved out \_\_\_\_\_

Reason for moving out? \_\_\_\_\_

**OCCUPANTS:** List name and birth date for each occupants for the property you are applying for (note: maximum four)

1.	2.
3.	4.
Note: Pets are not allowed in this complex.	

**VEHICLES:** List make and registration of regular vehicles to be kept at the premises (note: maximum two)

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**CREDIT INFORMATION:**

Name of bank (certified bank statement must be attached -< 3 months old): \_\_\_\_\_

Other credit references (retail account statements must be attached - < 3 months old):

\_\_\_\_\_

The name and address of a family member not living with you (preferable a homeowner)

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Have any of the applicants or occupants as listed above ever been : (circle)

Convicted of a crime	Yes / No	Declared bankruptcy	Yes / No
Broken a lease	Yes / No	Evicted	Yes / No

Special requests: \_\_\_\_\_

Where did you hear about this property? (this information is used for advertising purposes and for paying commissions)

Source	Tick (✓)	Name
Website		
Friend		
Newspaper		
E-mail		
Advertising Board		
Other		

How many set of keys and remote controls do you want (Please note that **you are entitled to only one set**). The table below is for **additional keys** for your partner or your family members:

Keys/Remote	Quantity	Price	Total Price
Maindoor Unit Keys		R 50,82 each	R
GateKey (if applicable)		R 50,82 each	R
2 Room Keys		R 50,82 each	R
1 Bathroom Key		R 50,82 each	R
Pool Key		R 50,82 each	R
Small Gate Key		R 50,82 each	R
Grand Total		R	R

Any appliances/services you would like to lease:

Item	Quantity	Price	Total Price
Removals		Negotiable based on your choice	R
Free Legal Assistance Service – providing legal support and advice.	N/A	Free	Free
DSTV Decoder		R 499.00* each. (Excl. Installation – enquire if there is a dish in the unit)	R
DSTV Decoder – Pause, Rewind & Record Live TV		R1723.85* (Excl. Installation – enquire if the is a dish in the unit)	R
DSTV Monthly Subscription		R 590* pm – DSTV Premium or R 260.00* pm – DSTV Compact or R 166.00* pm - DSTV Select 1/2 or R99.00* pm – DSTV Lite R 20.00* pm – DSTV Easy View	R
Carpet Cleaning	2 rooms	R 363.00*	R 726.00*
Fridge		Negotiable based on your choice	R
Tumble Dryer		Negotiable based on your choice	R
Washing Machine		Negotiable based on your choice	R
Domestic Worker		Negotiable based on your needs	R
Aircorn		Negotiable based on your choice	R
ADSL Line		Negotiable	R
Pest Control Inspection		R 303.00* the whole unit	R 303.00
Tiles in the bathroom		Negotiable based on your choice	R
Blinds		Negotiable based on your choice	R
Port Plants (including artificial)		Negotiable based on your choice	R
Painting		R 75.00* per square meter	R
Other (Specify)		Negotiable	R

\* Subject to change

Signature \_\_\_\_\_  
 Applicant \_\_\_\_\_

Date \_\_\_\_\_

INCOME AND EXPENDITURE STATEMENT			
<b>Income</b>		<b>Expenses</b>	
Net Salary		Rent	
Wife's/Flatmate's Salary (net)		Electricity	
Other Income (specify)		Motor Finance	
		Transport	
		Groceries	
		Cell phone	
		Accounts (eg Edgars):	
		Accounts (eg Edgars):	
		Accounts (eg Edgars):	
		Accounts (eg Edgars):	
		Credit card	
		Personal loan	
		School Fees	
		Other (specify)	
		Other (specify)	
		Other (specify)	
		Other (specify)	
<b>Total Income (A)</b>		<b>Total expenses (B)</b>	
<b>Disposable Income (A)-(B)</b>			

**DEBIT ORDER AUTHORIZATION (to be organised with your bank – tenant responsible to submit the document to the his/her bank):**

I/We hereby request, "instruct" and authorize you to debit my/our account with the specified bank (or any other bank or branch to which I/we may transfer my/our account) with the amount specified on my account from time to time, to which the following particulars refers, on the second working day of each month.

Name \_\_\_\_\_  
 Tel Numbers \_\_\_\_\_  
 Name of Account Holder \_\_\_\_\_  
 Branch Number and Name \_\_\_\_\_  
 Account Number \_\_\_\_\_  
 Type of Account (Savings, Cheque, Transmission) \_\_\_\_\_

I/We understand that the withdrawals hereby authorised will be processed by computer through a system known as the ACB Magnetic Tape Service, and I/We also understand that the details of each withdrawal will be printed on my bank statement or on an accompanying voucher.

I/We agree to pay any bank charges relating to this debit order instruction. A cost of R 3.00 is levied by the landlord. This authority may be cancelled by me/us by giving thirty days prior notice in writing.

The applicant declares that all statements made in this application are true and complete. Applicant hereby authorizes the landlord to verify all of the information in this application and obtain credit profile reports on the above listed applicant and spouse (price: R 28.00\*).

I also authorize you to perform a credit check enquiry from NCA.

Signature \_\_\_\_\_  
 Applicant \_\_\_\_\_

Date \_\_\_\_\_

\* Subject to change



